

## Call For Quotation

Rutgers Pakistan invites Interested firms to provide sealed quotations for each of the below mentioned items. Please separately include the price for shipment of below material to Sanghar, Sindh while samples will be approved at Islamabad.

S.No	Item	Description	Qty
1.	School Bag	<b>Material:</b> Canvass (11 ounce). <b>Size:</b> Length: 12.5", Width: 6", Height: 15.5" <b>Color:</b> Off white <b>Design:</b> One big pocket & one small pocket with zipper. Rucksack with foam. Hard back material. <b>Printing:</b> 4 color printing of logo on one side.	10,000
2.	Notebook	<b>Size:</b> 10x7" <b>Pages:</b> 300 (80gm) with broad lines. Single color message on each page. (one message) <b>Title Pages:</b> 300gm art card with 4 color printing <b>Binding:</b> Gum + Centre Pin	10,000
3.	Stationary (include quotes for 3 different brands of each item)	<ul style="list-style-type: none"> <li>• Lead Pencil</li> <li>• Ball Pen</li> <li>• Eraser</li> <li>• Plastic Sharpener</li> </ul>	20,000 20,000 10,000 10,000

### Terms & Conditions:

- Quotation should clearly mention all details including unit price, total price, tax, availability and delivery time, no. of days, mode of payment and NTN number.
- Supporting documents along with quotation should include company profile, client list, experience of providing similar orders etc. (Applicable for not-registered vendors with Rutgers Pakistan)
- Quotes should be given strictly as per specification. Incomplete quotations will not be entertained.
- Winning bidder will be informed next day of opening of bids.
- Delivery of Items is required to be made within **15 working days** after issuance of Purchase Order. Rutgers reserves the right to accept or reject any or all tenders/bids without assigning any reason whatsoever and cannot be challenged in any court.

Sealed quotations should be clearly marked with "**Call for Quotation**" and shared by **05:00 PM, March 21, 2017** via courier /by hand on company's letterhead at following address;

**Admin & HR Officer**

**Hall B, 1<sup>st</sup> Floor, North side, 55B**

**Islamabad Stock Exchange Tower**

**Blue Area, Islamabad**

**Ph: +92-51-2894181-84, Fax: +92-51-2894185.**